



Role Description: Ophthalmic Technician - Contract

RetiSpec is a Toronto-based medical AI company that aims to enable widespread early and accurate detection of neurodegenerative disease markers through a simple eye exam. RetiSpec's AI solutions leverage existing retinal imaging cameras available in most eye clinics to provide real-time results at the point of care – this means that the experience is familiar and comfortable. RetiSpec's AI solutions are currently available for Research Use Only.

RetiSpec is seeking an Ophthalmic Technician to support retinal image acquisition across clinical research studies, with an immediate focus in Toronto.

With new disease-modifying drugs coming to market, the Alzheimer's landscape is at an important inflection point; making this an exciting and impactful time to be working in this space. This role will have the opportunity to drive positive change to patient health outcomes.

Responsibilities and Accountabilities:

The successful candidate will be responsible for acquiring retinal images of clinical participants using a fundus camera. You will work directly with elderly patients and clinical staff to capture high-quality retinal images for research purposes.

Role responsibilities include:

- Greet participants respectfully, pleasantly, and professionally
- Facilitate an excellent imaging experience for participants and provide a comfortable and supportive environment
- Demonstrate patience and support towards participants, and ensure participant satisfaction
- Acquire high quality retinal fundus images (mydriatic and non-mydriatic) of study participants. Quality and consistency of results are of the highest standard.
- Administer dilating drops and taking medical (ophthalmic) history
- Administer study surveys as required and ensure documents are provided to study staff for secure storage
- Communicate any concerns or issues to the clinical operations team in a timely manner
- Other imaging duties might be discussed as required.

Knowledge and Experience:

- Completion of a bachelor's degree in biomedical photography or a related ophthalmic field is preferred; Certified Ophthalmic Assistant designation or recognized equivalent is also acceptable.
- Minimum of 2 years of experience working with fundus photography (both mydriatic and non-mydriatic).
- Strong knowledge of ocular anatomy, physiology, and ophthalmic terminology.
- Proficient in the use of ophthalmic equipment, procedures, and imaging techniques.
- Excellent communication skills, particularly in patient-facing interactions.
- Exceptional organizational skills and attention to detail.



- Ability to follow study protocols and procedures with precision.
- Good Clinical Practice (GCP) certification is required. If not already certified, candidates must be willing to obtain the certification upon hiring. Training and support will be provided during onboarding.
- Comfortable using computers and able to learn new software and AI-driven technologies efficiently.

Our ideal RetiSpec team member should also demonstrate the following qualities:

We are looking for a candidate who demonstrates the following qualities:

- **Strong critical and analytical thinking skills** – Highly proficient in problem-solving and conducting thorough investigations.
- **Detail-oriented and vigilant** – Maintains exceptional attention to detail and adheres to best practices.
- **Excellent communication skills** – Able to interact effectively with both the RetiSpec team and study participants.
- **Patient and compassionate** – Especially skilled in working with older adults. The ideal candidate is comfortable engaging with seniors, takes the time to understand their needs, and supports them with kindness and respect throughout their experience.
- **Quick to learn** – Able to adapt to and work confidently with AI-driven diagnostic tools.
- **Creative problem-solver** – Ready to tackle challenges with resourcefulness and resilience.
- **Self-motivated and organized** – Capable of working independently while managing time and responsibilities effectively.

RetiSpec is committed to fostering an inclusive, barrier-free, and accessible environment. Part of this commitment includes arranging accommodations to ensure an equitable opportunity to participate in the recruitment and selection process. If you require any accommodations during the application or interview process, please let us know and we will work with you to meet your needs.

Apply here: <https://www.linkedin.com/jobs/view/4214629287>